

PORTLAND CHRISTIAN SCHOOL



8509 Westport Road, Louisville, KY 40242
(502) 429-3727 Office ♦ (502) 326-3503 Fax

To: Parent/Guardian
From: Elementary Office
Date: August, 2016
Re: **1st Day Student Packet Information**

Thank you for completing the necessary online forms for your child/ren and submitting this information on or before:

Wednesday, August 17, 2016

The last step in the process is to review the following documents online. You may click each link provided, and upon reading, check off each box. This important material may be referred to, as needed, during the school year.

— [Asbestos Notification.](#)

— [K-6 Mini Handbook](#)

— [Prescription Medication Form & Over-the-counter Medication Authorization Form.](#) These forms must be completed if a student is taking medication while on school premises.

— [Criminal Background Check.](#) Please print & complete this mandatory background check if you're interested in volunteering within the school or chaperoning on any fieldtrip. Background checks are good for 3 years.

— [Pre-Arranged Absence Form.](#)

— [School Closing Policies.](#)

— [K/1st/2nd Grade Milk Break Info.](#) Print & return with payment if participating.

— [Reduced Lunch Program.](#) Print & return only if applying.

My signature is verification that I have reviewed all the materials listed above at the schools website. ***I understand this packet is to be signed and submitted no later than Wednesday, August 17, 2016.***

Parent/Guardian Signature