



To: All Portland Christian School Families  
From: Jodell Seay, Executive Director  
Date: July, 2019  
Re: School-Closing Policies

Early Release due to weather, emergency situation, etc.

- PCS will notify the following combination of radio and television stations to make such an announcement: WHAS, WAVE, WLKY, and WDRB. We will always attempt to have these announcements posted by 6:00 a.m. for weather related closings. In the event of any emergency release during a school day, the same media outlets will be contacted. We encourage you to sign up for your local media text alerts. PCS does not always follow Jefferson County Public Schools.
- PCS will also use text alerts. You may sign up with any local media channel to receive a text alert and we also encourage you to sign up with Reach Alert online @ [www.reachalert.com](http://www.reachalert.com). Click on CREATE AN ACCOUNT, and follow the prompts to register. Join the PCS network, enter your youngest student's legal first and last name, and our ID # 8509.
- Two - Hour Delay: Administration may determine that a two hour delay at the opening of the school day can increase safety and allow for the school to operate for the remainder of the day. If such a decision is made, everything for Portland Christian School will begin two hours late for that morning, including...

Each a.m. bus stop pickup will be delayed by two hours. The morning tardy bell will ring at 10:00 a.m. Morning extended supervision will begin at 9:15 a.m. The school day will end at the regular time with buses on regular schedule.

It is possible that a situation may warrant that a two-hour delay announcement be changed to a school closing announcement. Weather conditions can change quickly. In such a case, we will contact the media to update the announcement by 8:00 a.m.

**Parents (guardians) should never send students to school if in their opinion, it is too unsafe to do so from where they live. Such absences would be excused and fall under excused absences as outlined in the handbook.**